

Student Directory Data Information and Media Release Information

PLEASE READ CAREFULLY

State statute (Wis. Stat § 11.125(1)(b)) allows public requests of student Directory Data Information. You, as the parent/guardian, may choose to allow or deny the release of any, or all of your student's Directory Data Information. Directory Data Information is defined as follows: *Wis. Stat. §118.125(1)(b) "Directory data" means those pupil records which include the pupil's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received and the name of the school most recently previously attended by the pupil.*

Please read the following to ensure you have full understanding before completing and signing the Directory Data withholding form for each student in your family.

Specifics regarding Request to Withhold Release of Directory Data Information

A student *Request to Withhold Release of Directory Information* limits the release of your student's directory data information.

- Directory Data Information examples where your child's information is shared:
 - School yearbook
 - Published honor roll
 - Athletics and/or extra-curricular activities
 - Acknowledgements
 - Scholarships
- Selecting "do not withhold" indicates that your child's Directory Data Information **may be** released
- Selecting "withhold ALL information" indicates that your child's Directory Data Information **may not be** released
- Selecting individual Directory Data Information indicates that your child's Directory Data Information **may not be** released for **those items only** but **released for all other** items

Specifics regarding Media Release

A student *Media Release* is required to give permission to post, publish or display any of your student's work while they are in our District.

- Media examples are:
 - Poems
 - Artwork
 - Short stories
- Selecting "I give my consent" indicates that your child's media **may be** posted, published or displayed
- Selecting "I do not give my consent" indicates that your child's media **may not be** posted, published or displayed.

Please complete this form and return to your school office no later than September 30, 2013.

This form, once on file, will remain in effect until an updated form is received.